

**MINUTES  
BOARD OF MAYOR AND ALDERMEN  
REGULAR MEETING  
SEPTEMBER 20, 2022**

**Board present**

Mayor Ann Schneider  
Vice Mayor Tim Harris  
Alderman Bobby Trotter  
Alderman Jeff Gragg  
Alderman Emily Green  
Alderman James Hubbard  
Alderman Lisa Arnold

**Staff present**

City Manager Ryan Martin  
Assistant City Manager Candice Tillman  
City Recorder Lisa Crockett  
City Attorney Christy Bartee  
City Clerk Kimberly Brickles

- 1.0 Call to order 6:00 P.M.
- 1.1 Pledge of allegiance to the American flag.
- 1.2 Moment of silence.
- 1.3 Alderman Green moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held August 16, 2022. The motion was seconded by Alderman Gragg and passed by a 7-0 electronic vote.
- 1.4 Public Hearing:
1. Ordinance 22-15, an ordinance amending the fiscal year 2023 annual budget for the City of Springfield by amending certain General Fund and Utility Fund operating budgets.
  2. Ordinance 22-16, an ordinance amending the City of Springfield service practice policies by amending the section entitled "Billing" by amending the subsection entitled "Billing adjustments".
- 2.0 Legislative
- 2.1 Alderman Hubbard moved to approve Ordinance 22-15 on second and final reading. An ordinance amending the fiscal year 2023 annual budget for the City of Springfield by amending certain General Fund and Utility Fund operating budgets. The motion was seconded by Alderman Green.
- Alderman Hubbard moved to amend to include amended "Exhibit A". The motion was seconded by Alderman Gragg and passed by a 7-0 electronic vote.
- The main motion, as amended, was brought back to the floor and passed by a 7-0 electronic vote.

- 2.2 Alderman Hubbard moved to approve Ordinance 22-16 on second and final reading. An ordinance amending the City of Springfield service practice policies by amending the section entitled "Billing" by amending the subsection entitled "Billing adjustments" to read as set forth in "Exhibit A". The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.
- 2.3 Alderman Hubbard moved to approve Ordinance 22-17 on first reading. An ordinance rezoning one (1) parcel located at 1800 South Main Street from (R7) High Density Residential District to (CLS) Commercial Limited Services District. The motion was seconded by Alderman Green and passed by a 6-1 electronic vote. Ayes: Schneider, Harris, Trotter, Hubbard, Arnold, Green Nay: Gragg
- 2.4 Alderman Hubbard moved to approve Ordinance 22-18 on first reading. An ordinance rezoning one (1) parcel located at 301 5th Avenue West from (RS10) Medium Density Residential Single-Family District to (CC) Core Commercial District. The motion was seconded by Vice Mayor Harris and passed by a 6-0-1 electronic vote. Ayes: Schneider, Harris, Trotter, Hubbard, Gragg, Arnold Abstain: Green

Alderman Green stated for the record that she would abstain from the vote as she serves on the board for Willow Oak.

- 2.5 Alderman Green moved to approve Ordinance 22-19 on first reading. An ordinance rezoning one (1) parcel located at 2409 South Main Street from (R20) Low Density Residential District to (CS) Commercial Services District. The motion was seconded by Alderman Hubbard and passed by a 6-1 electronic vote. Ayes: Schneider, Harris, Trotter, Hubbard, Arnold, Green Nay: Gragg
- 2.6 Vice Mayor Harris moved to approve Resolution 22-29. A resolution declaring certain property surplus and authorizing the disposal of such property. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

The surplus property contained items from the Police Department.

- 2.7 Alderman Green moved to approve Resolution 22-30. A resolution accepting a maintenance bond from Reyes Construction, Inc. to guarantee maintenance surety for streets, right-of-way, easements, and infrastructure improvements for the Green Hills Subdivision, Section 1, Phase 4. The motion was seconded by Alderman Gragg and passed by a 7-0 electronic vote.
- 2.8 Alderman Hubbard moved to approve Resolution 22-31. A resolution authorizing the acceptance of the Tennessee Department of Environment and Conservation's (TDEC) federal American Rescue Plan (ARP) noncompetitive allocation of \$2,479,962.34 to be used toward the construction of the new wastewater treatment plant. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

3.0 Administrative

- 3.1 Alderman Green moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.03175 per kilowatt hour effective October 1, 2022. The motion was seconded by Vice Mayor Harris and passed by a 7-0 electronic vote.

The resulting retail rate is 3.7% lower than last month and will result in a \$3.14 to \$4.90 decrease in the average residential electric bill.

- 3.2 Alderman Green moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

The Purchased Gas Adjustment (PGA) increased to \$0.9515 or 24.9% from the previous month. The actual increase in rates across the board averaged 17.4%.

- 3.3 Alderman Green moved to approve the appointment of Brent House to the Construction Board of Adjustments and Appeals to fill the unexpired term of Alfred Boyter. The term expires December 31, 2022. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

- 3.4 Alderman Green moved to issue a Certificate of Compliance for All Star Market, LLC. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

- 3.5 Alderman Green moved to ratify a change order to the Tyler Technologies software contract in the amount of \$42,595 to add the accounts receivable module and to ratify additional billable support hours. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

- 3.6 Alderman Green moved to ratify an emergency purchase from the Water/Wastewater Department for electrical system repairs at the water treatment plant from CE Power Solutions, LLC/Qualus, LLC in the amount of \$36,040.23. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

- 3.7 Alderman Green moved to accept an Infrastructure Planning Grant from the State of Tennessee Department of Economic and Community Development in the amount of \$50,000 for the Water/Wastewater Department to be used for water loss analysis. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

- 3.8 Alderman Green moved to accept a Tourism Marketing Grant from the State of Tennessee Department of Tourism Development in the amount of \$30,000 to be used toward the tourism branding study. The motion was seconded by Vice Mayor Harris and passed by a 7-0 electronic vote.

- 3.9 Alderman Green moved to approve a one (1) year contract extension in the amount of \$30,000 with The Retail Coach for retail recruitment services. The motion was seconded by Vice Mayor Harris and passed by a 7-0 electronic vote.

- 3.10 Alderman Hubbard moved to authorize the order for future purchase of three (3) single phase regulators for the Sleepy Hollow substation in the amount of \$262,950 from Siemen's Energy of Richland, MS. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.
- 3.11 Alderman Hubbard moved to discuss a limitation on the number of liquor stores allowed inside the city. The motion was seconded by Alderman Green. No action taken.

Mayor Schneider reminded everyone that Springfield High School would have their homecoming festivities the upcoming Friday night. The parade to take place at 4:30 pm and the game to follow at 7:00 pm. Presentation of the homecoming court would be held before the game at 6:30 pm.

#### 4.0 Consent

Vice Mayor Harris moved to approve the entire consent docket. The motion was seconded by Alderman Trotter and passed by a 7-0 electronic vote.

- 4.1 Public Works Department's request to purchase a 29' tilt bed trailer in the amount of \$27,825 from Leitchfield Truck & Trailer of Leitchfield, KY.  
Budget: \$15,000-Street Department and \$15,000-Stormwater Department
- 4.2 Police Department's request to purchase a 2020 Ford Explorer Police Interceptor AWD in the amount of \$29,700 from the State of Missouri, Highway Patrol Fleet Division. Budget: \$140,000
- 4.3 Police Department's request to award the bid for a thirty-six (36) month purchase agreement for uniforms to CMS Uniforms of Nashville, TN. Bid summary and bid documents are attached. Budget: \$27,000
- 4.4 Electric Department's request to purchase various Tantalus/Itron AMI Meters in the amount of \$230,640 from Wesco/Anixter as a sole source purchase. Budget: \$1,500,000.

#### 5.0 City Manager's Report

During City Manager Ryan Martin's report, he reported that:

- Cross Walk Stamping is finally nearing competition. The project has been delayed for various reasons, and he apologized for the inconvenience; however, the outcome is very nice and has dressed up the square and downtown area.
- Repairs are needed at City Hall due to some flooding and remediation. There are enough funds in the budget to make the repairs and work will begin soon. A budget amendment will come to the board after the repairs are complete to balance out the funds.
- Local option sales tax continues to be positive up to this point, we have not seen any negative downturn effects in our local economy due to the


inflation and some of the other economic circumstances.

- Software transition is still underway. It has created a few delays in getting some vendors paid, however employees are doing a really good job with patience and understanding while we transition to the new software which will make us all efficient in the long run. He also thanked the board for approving the contract amendment tonight.
- An email was sent out regarding the wastewater treatment plant project. Sevierville's treatment plant came in at \$10 per treated gallon of water. That would put our new treatment plant at about 70 million dollars. We are still awaiting other bid openings around the state to see where others come in. Sevierville's process is a little different than ours so it was not entirely an apples-to-apples comparison. He asked our engineers if we could put the project on hold and wait for things to calm down and the answer was no due to the fact that if we do not proceed, we will be unable to meet TDEC's permit limits in 2025 with our current plant.
- Energy rates are still high and out of our control. Hopefully things will start to settle down globally and the rates will start to come back down.
- The Fiber to the Home study phase is wrapping up and a final report will be presented at the October or November meeting. A decision can then be made on which direction we would like to take as a city with regards to fiber.

Mayor Schneider announced the Robertson County Fair kicked off today with the parade earlier this afternoon. She encouraged everyone to visit the fair this week.

#### 6.0 Adjournment

Mayor Schneider adjourned the meeting.

  
Ann Schneider, Mayor

Attest:

  
Lisa H. Crockett, City Recorder