



# CITY OF SPRINGFIELD HOTEL/MOTEL TAX REPORT

Any place in Springfield, Tennessee in which rooms or accommodations are furnished to transients for consideration.

**IMPORTANT:** This tax must be paid no later than the 20<sup>th</sup> day of each month for the preceding month to avoid penalty and interest.

<b>Tax Period</b>	<b>From:</b>	<b>To:</b>
Name of Property		
Address		
City	State	Zip
Name of Owner(s)		
Number of Rooms/Spaces for Occupancy		
Number of Permanent Residents		

1. Gross receipts for occupancy of rooms/spaces	\$
2. Deduct Amount for permanent residents of 30 or more continuous days	\$
3. Net taxable receipts (line 1 minus line 2)	\$
4. Tax Due (4% of Line 3)	\$
5. Penalty: 1% for each month or fraction thereof such taxes are delinquent	\$
6. Interest: 12% per annum from due date	\$
7. Less 2% compensation for owner/operator for the remittance of tax due on line 4, pursuant to Tenn. Code Ann. 67-4-1405.	\$
<b>Total tax due with this report</b>	<b>\$</b>

I declare under penalty of perjury that this return has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.

\_\_\_\_\_

Signature Title

<b>FOR OFFICE USE ONLY</b>		
<b>DATE PAID</b> _____	<b>CHECK #</b> _____	<b>RECEIPT #</b> _____

Please make checks payable to the City of Springfield. Mail to: City of Springfield, Attention: City Recorder Office, Lisa Crockett, 405 N Main Street Springfield, TN 37172.

